



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Sterling High School

MEETING #: 35

LOCATION: Sterling High School, Building B, Rm. 135

DATE / TIME: March 09, 2016, 3:30 pm

ATTENDEES: (those marked with a check were present)

	Chilo, John P	Sterling
	D'Arcy, Sofia	HISD
	Dixon, Sonja	Sterling
	Dobbs, Shone	Sterling HS Student
✓	Bland, Marcus	Sterling
	Edwards, Roscoe	TSU
	Shepard, Brent	PAT / Alumni
	Harris, Joshua	Sterling HS Student
✓	Hickman, Rev. A. L.	PAT /Teacher/Pastor
	Johnson, Craig	Dads for Education
	Kelly, Ebony	Sterling HS Student
	Kenney, Horace S	Sterling
✓	Fuentes, Justin	Sterling - Principal
✓	Turner, Linda	PAT
	Cruz, Rich	HISD Major Projects

		School Support Officer
✓	Smith, Antoinette Y	Sterling
	Smith, Marvin	Sterling
	Mike Geech	Cadence-McShane
	Aldo Hernandez	Cadence-McShane
✓	Salisbury, Scott	Cadence McShane
✓	Cedrick Winslow	HISD Facilities
✓	Winslow, Cedrick	HISD – Facilities Construction
	Funk, David	HISD – Facilities Planning
✓	Roberts, Shontel	HISD _CTE
	Lewis, Sizwe	HISD – Facilities Construction
✓	Parker, Steve	Stantec - Architect
	Segura, Richard	Cadence McShane
✓	Stone, Marvin	HISD – Project Manager
	Wright, Kedrick	HISD - Facilities Design

PURPOSE: The meeting discussions focused on providing attendees an update of the construction status.

AGENDA:

- Project status update
- Project safety
- What to expect at the next PAT meeting

DISCUSSION:

1. Project Status Update: Marvin Stone, HISD Project Manager opened the PAT meeting before turning over to Scott Salisbury from Cadence McShane (CM) .



2. Mr. Salisbury provided an overview of the current project status and look-ahead of upcoming construction activities:
 - a. The site paving is complete for all parking in Phase 1, with exception of driveways to Madden and Martindale streets. Sidewalk paving should be complete within the next 2-3 weeks.
 - b. Interior concrete masonry units (CMU) placement is nearing completion.
 - c. Mechanical, electrical, and plumbing (MEP) rough-in at all floor levels is ongoing.
 - d. Fireproofing of steel is nearing completion, with exception to open areas above level 3; intumescent coating of exposed steel remains.
 - e. Air Handling Unit piping and duct work installations in all areas is ongoing.
 - f. Drywall framing and one-side gypsum board installation is in progress in all areas that are protected from the exposure to the outside.
 - g. Thermal spray insulation is scheduled to be complete soon.
 - h. The cooling tower and chillers have been set in place and being connected to the school.
 - i. Curtain wall and window installation is scheduled to be complete within the next 2-3 weeks.
 - j. The Thermoplastic polyolefin (TPO) roofing is in place.
 - k. Metal Panel installation at exterior entrance locations has begun.
 - l. Build-out of the kitchen space has begun.
 - m. Ceiling grid installation will begin next week.
 - n. Ceramic tile installation at toilet rooms will start this week.
3. Mr. Salisbury reported that there have not been any safety issues this past month.
4. HISD is looking to make additional enhancements to the current design. Steve Parker of Stantec presented a list of potential building enhancements ranging from baseball field improvements to additional landscaping. Principal Fuentes will review the list with the PAT and rank the enhancements according to what is most important to the school. This will be returned to Mr. Stone in a week.
5. PAT members Rev. Hickman and Linda Turner requested a tour of the school with a small group when possible. Marvin Stone and Cedrick Winslow with HISD advised that they would need to arrange for a time when it is safe to make the tour. Subsequent to the meeting, Mr. Salisbury was scheduled to give Rev. Hickman and Ms. Turner a tour of the building after this meeting.
6. Marvin Stone concluded the meeting by showing a PowerPoint presentation of the current stage of construction activities and answering general questions related to progress of work.



WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Project status update

NEXT PAT MEETING: May 12, 2016, at 3:30 pm, Room 135.

Please review the meeting minutes and submit any changes or corrections to Marvin Stone. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Marvin Stone, III
Construction & Facility Services, Project Management
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9265